

Direct Inspection of Executive Limitations Task Group Charges – 2.4, 2.5, 2.6, 2.7

Purpose: To provide direct inspection for specific Executive Limitations of Girl Scouts of Western Ohio to ensure compliance. The following Executive Limitations will be reviewed:

1. Financial Planning/Budgeting (2.4)
2. Financial Condition and Activities (2.5)
3. Asset Protection (2.6)
4. Ends Focus of Grants or Contracts (2.7)

Definition: The policy governance model defines direct inspection as: “discovery of compliance information through inspection of documents, activities, or circumstances that allow a ‘prudent person’ test of policy compliance.”

Charges:

1. Attend a 30 minute refresher on the execution of direct inspections.
2. To review four specific Executive Limitations: Financial Planning/Budgeting, Financial Condition and Activities, Asset Protection, Ends Focus of Grants or Contracts.
 - a. Identify areas of concern or CEO interpretations that may need to be revised.
 - b. Identify areas that the board should pay specific attention to in regards to onboarding a new CEO
3. To review past direct inspection reports and identify areas of concern or CEO interpretations that may need to be revised.
4. To provide inspection of staff documents relating to the four specified Executive Limitations.
5. To report results of the findings to the Girl Scouts of Western Ohio board of directors with recommendations and/or any areas of concern.

Accountability: To the Board of Directors

Composition: The task group will be composed of 3-5 board members.

Completion: November 2011 board meeting

Resources: Board Policy Manual
November 2009 Direct Inspection Task Group Final Report
Girl Scouts of Western Ohio financial records and documentation
Girl Scouts of Western Ohio finance staff