

# MEMO

Attachment F



**Date:** September 18, 2015  
**To:** Board of Directors  
**From:** Jody Wainscott, Board Chair  
**Subject:** Board Monitoring

---

I have asked Cassie Barlow to serve as “Board Monitor” during the September board meeting. As a reminder, a different board member will be asked to serve as monitor at each meeting. The role of the monitor is as follows:

1. Observe board behavior and action throughout the meeting against Policy 3.1, Governing Style and Policy 3.3.7, Board Code of Conduct.
2. Identify areas in which the board demonstrated compliance with the policy, as well as those times in which the board was not in compliance with its policy.
3. Report observation to the board and submit observation form to secretary of the board.



4930 Cornell Road  
Cincinnati, OH 45242  
513-489-1025  
Customer Care Hotline: 888-350-5090  
[gsw.org](http://gsw.org)

450 Shoup Mill Road  
Dayton, OH 45415  
937-275-7601  
888-350-5090

1870 W. Robb Ave.  
Lima, OH 45805  
419-225-4085

2244 Collingwood Blvd.  
Toledo, OH 43620  
419-243-8216





**Board Monitoring Report – Form A**  
**Policy 3.1: Governing Style**  
**Policy 3.3: Board Code of Conduct**

Board Monitor: \_\_\_\_\_

Date: \_\_\_\_\_

Policy	Examples of Compliance	Examples of Non-Compliance	Comments
3.1a: The board will govern with an emphasis on outward vision rather than an internal preoccupation			
3.1b: The board will govern with an emphasis on encouragement of diversity in viewpoints			
3.1c: The board will govern with an emphasis on strategic leadership more than administrative detail			
3.1d: The board will govern with an emphasis on clear distinction of board and chief executive roles			
3.3.7: Members will be properly prepared for board deliberations.			

Overall rating for board at this meeting:     In compliance     Not in compliance



4930 Cornell Road  
Cincinnati, OH 45242  
513-489-1025  
Customer Care Hotline: 888-350-5090  
[gsw.org](http://gsw.org)

450 Shoup Mill Road  
Dayton, OH 45415  
937-275-7601

1870 W. Robb Ave.  
Lima, OH 45805  
419-225-4085

2244 Collingwood Blvd.  
Toledo, OH 43620  
419-243-8216

