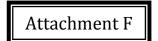
MEMO





Date: September 18, 2015

To: Board of Directors

From: Jody Wainscott, Board Chair

Subject: Board Monitoring

I have asked Cassie Barlow to serve as "Board Monitor" during the September board meeting. As a reminder, a different board member will be asked to serve as monitor at each meeting. The role of the monitor is as follows:

- 1. Observe board behavior and action throughout the meeting against Policy 3.1, Governing Style and Policy 3.3.7, Board Code of Conduct.
- 2. Identify areas in which the board demonstrated compliance with the policy, as well as those times in which the board was not in compliance with its policy.
- 3. Report observation to the board and submit observation form to secretary of the board.







Board Monitoring Report – Form A Policy 3.1: Governing Style Policy 3.2: Pound Code of Conduct

Policy 3.3: Board Code of Conduct

Board Monitor:		Date:	
Policy	Examples of Compliance	Examples of Non-Compliance	Comments
3.1a: The board will govern with an emphasis on outward vision rather than an internal preoccupation			
3.1b: The board will govern with an emphasis on encouragement of diversity in viewpoints			
3.1c: The board will govern with an emphasis on strategic leadership more than administrative detail			
3.1d: The board will govern with an emphasis on clear distinction of board and chief executive roles			
3.3.7: Members will be properly prepared for board deliberations.			
Overall rating for board at this meeting: □ In compliance □ Not in compliance			