

MEMO

Attachment K



Date: June 2, 2011
To: Board of Directors
From: Barbara J. Bonifas, CEO
Subject: Monitoring of Executive Limitations 2.1, 2.2, 2.3

In preparation for the June board meeting, please review the attached monitoring reports for Executive Limitation 2.1, 2.2, and 2.3.

According to Policy Governance, you should look for the following in Executive Limitations monitoring reports:

1. Enough evidence to overcome any reasonable doubt as to whether the expectations have been fulfilled.
2. Reasonableness of the CEO's interpretation.
3. Operational definitions when possible and appropriate.
4. Data selection to support the CEO's interpretation.
5. Actual data to show compliance.
6. Interpretation that shows results-orientation, not an accounting of activities.
7. Comparisons to objective standards of performance or administrative practices.

I look forward to sharing the report with you at the June board meeting. A direct inspection task group has been charged with reporting back on this report at the September board meeting. The members of that task group are: Margie Houck (Team Leader), Mary Ann Knoop, Cheryl Tyler Folsom, and Christi West.