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Date: June 4, 2009
To: Board of Directors
From: Barbara J. Bonifas, CEO
Subject: Monitoring of Executive Limitations 2.1, 2.2, 2.3

In preparation for the June board meeting, please review the attached monitoring reports for Executive Limitations 2.1, 2.2, and 2.3 (Attachment J).

The report has been written using the instructions provided by Sue Stratton, Governance Consultant. As you may recall, Sue suggested to the board that you look for the following in Executive Limitations monitoring reports:

1. Enough evidence to overcome any reasonable doubt as to whether the expectations have been fulfilled.
2. Reasonableness of the CEO's interpretation.
3. Operational definitions when possible and appropriate.
4. Data selection to support the CEO's interpretation.
5. Actual data to show compliance.
6. Interpretation that shows results-orientation, not an accounting of activities.
7. Comparisons to objective standards of performance or administrative practices.

I look forward to sharing the report with you at the June board meeting.