



Camp Improvement Task Group Charges

January 27, 2014

Purpose:

To develop and implement a plan for camp improvements based on the Council Camp / Outdoor Program Values Statement and Guiding Principles, Board Property Criteria for Decision-Making, the recommendations of the 2011 Board Property Task group and a current review of camp data and conditions. Task group work will be divided into two phases:

- A. **Phase I** – Camp construction implementation at Camp Woodhaven and Camp Development Planning at other 5 camps
- B. **Phase II** – Camp Construction at five remaining camps

Charges – The task group is charged with:

1. **Reviewing existing data regarding property, including but not limited to** 2011 Board Property Report, camp usage data, camper / stakeholder feedback, program effectiveness, the council property portfolio and community planning information.
2. **Recommending revisions to Council Camp / Outdoor Program Values Statement and Guiding Principles** based on GSUSA and industry research and board guidance.
3. **Conducting site visits at six primary camps** to evaluate current status of six primary camps against recommendations and other camp data.
4. **Work with architectural, engineering and construction companies to develop and implement a prioritized plan and cost estimates for camp improvements** that will support a safe, consistent, high quality program experience at all Girl Scouts of Western Ohio camps, starting with Camp Woodhaven.
5. **Provide recommendations for camp communication and program resources** to enhance program quality and increase ease-of-use by troops and service units.
6. **Provide communication with council board and membership** about key project features, cost, timeline and accomplishments.

Composition:

1. Task group will be comprised of 4-6 members: Girl Scout volunteers and paid staff members, representative of the council jurisdiction, with knowledge and experience in: one or more of the following areas: outdoor / camp program, property planning, environmental issues, demographics, and construction.
2. Members must be available for day-time and /or Saturday meetings and must be willing to travel to various locations within the council jurisdiction – participating in at least two site visits.

Projected Timeframe: February 2014 to December 2015

- **January 2014:** Woodhaven preliminary cost estimates submitted to council board.

Phase 1

- **February – April 2014:** Complete pre-construction studies, develop bid packages – as needed, select construction contractors and complete stand-alone projects.
- **March 2014** – Provide board of directors with recommended revisions to Council Camp / Outdoor Program Values Statement and Guiding Principles.
- **May – October 2014:** Complete construction projects at Woodhaven; Grand opening at Woodhaven – October 2014. Complete site visits at five remaining primary camps; develop recommended projects and preliminary cost estimate to board.

Phase 2

- **November 2014 – March 2015:** Complete pre-construction studies, develop bid packages – as needed, select construction manager/ contractors and begin site work.
- **April – December 2015** – Complete construction projects at Butterworth, WhipPoorWill, Stonybrook, Rolling Hills and Libbey.

Accountability: To the council Chief Executive Officer