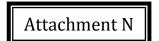
## **MEMO**





**Date:** January 15, 2016

**To:** Board of Directors

From: Jody Wainscott, Board Chair

**Subject:** Board Monitoring

I have asked Victoria Nilles to serve as "Board Monitor" during the January board meeting. As a reminder, a different board member will be asked to serve as monitor at each meeting. The role of the monitor is as follows:

- 1. Observe board behavior and action throughout the meeting against Policy 3.1, Governing Style and Policy 3.3.7, Board Code of Conduct.
- 2. Identify areas in which the board demonstrated compliance with the policy, as well as those times in which the board was not in compliance with its policy.
- 3. Report observation to the board and submit observation form to secretary of the board.





## Board Monitoring Report – Form A Policy 3.1: Governing Style Policy 3.2: Pound Code of Conduct

**Policy 3.3: Board Code of Conduct** 

Board Monitor:		Date:	
Policy	<b>Examples of Compliance</b>	<b>Examples of Non-Compliance</b>	Comments
3.1a: The board will govern with an emphasis on outward vision rather than an internal preoccupation			
3.1b: The board will govern with an emphasis on encouragement of diversity in viewpoints			
3.1c: The board will govern with an emphasis on strategic leadership more than administrative detail			
3.1d: The board will govern with an emphasis on clear distinction of board and chief executive roles			
3.3.7: Members will be properly prepared for board deliberations.			
Overall rating for board at this meeting: □ In compliance □ Not in compliance			