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Date: April 14, 2010
To: Board of Directors
From: Nancy C. Dawes, Chair
Subject: Revision to Board Monitoring Schedule

Attached is a proposed revision to the board monitoring schedule. It has been requested by the CEO and staff that monitoring of Policy 2.4 – Financial Planning, be moved to the 4th quarter of the year. This would allow the staff to bring the plan of work and budget to the board in November instead of September. By moving the planning cycle closer to the end of the year, the staff will have at least six months of data from which to project future revenue and expenses, providing more accurate projections. Unless there are objections to this revision, we will move forward with the change in the schedule.

Our Mission

*Girl Scouting builds girls of courage, confidence, and character,
who make the world a better place.*

Monitoring Schedule

Policy	Link With Work Process	Internal Report	Direct Inspection	External
1.0 Global Ends	Ongoing strategic planning	Annual – 1 st Quarter	Annually – by board at meeting (receive CEO report)	
2.1 Treatment of Girls & Volunteers 2.2 Treatment of Paid & Volunteer Staff 2.3 Compensation & Benefits		Annual – 2 nd Quarter	Every 3 years by appointed Committee Every 3 years by appointed Committee Every 3 years by appointed Committee	
2.4 Financial Planning	Annual budget prep	Annual – 4 th Quarter for upcoming year	Annually – by board at meeting when budget is presented	
2.5 Financial Conditions & Activities 2.6 Asset Protection 2.7 Ends Focus of Grants, Commitments or Contracts		Annual – 2 nd Quarter based on past calendar year	Annual – Audit Committee Every 3 years by appointed Committee Every 3 years by appointed Committee	Auditor’s Report 2 nd Quarter, Annually
2.8 Emergency CEO Succession 2.9 Communication to Board 4.4 Monitoring CEO Performance 4.5 CEO Compensation and Benefits	Annual CEO Review		Annual – 1 st Quarter by CEO Review Committee	
3.1 Governing Style	Ongoing Process		After each board meeting	
3.0 Global Governance Commitment 3.2 Board Job Description 3.3 Board Code of Conduct	Discuss at board meeting after new board members join		Annual – 1 st or 2 nd Quarter Prior to meeting, each board member individually reviews policy, completes evaluation form, which are summarized for review at board meeting	Every 3 years inspect by outside consultant
3.4 Agenda Planning 3.5 Board Chair (CGO) Role 3.6 Board Committee Principles 3.7 Board Committee Structure 3.8 Cost of Governance	Link to timing of new board members joining board		Annual – 1 st or 2 nd Quarter Prior to meeting, each board member individually reviews policy, completes evaluation form, which are summarized for review at board meeting	
4.0 Global Governance-Management Condition 4.1 Unity of Control 4.2 Accountability of the CEO 4.3 Delegation to the CEO	Link with conversation of CEO performance		Board members individually complete evaluation form, which is reviewed at 1 st Quarter meeting with CEO Review	Every 3 years inspect by outside consultant