



## **Attachment C**

## Girl Scouts of Western Ohio

Girl Scouts of Western Ohio 4930 Cornell Road Cincinnati, OH 45242-1804 513-489-1025 or 1-800-537-6241 Fax: 513-489-1417

www.girlscoutsofwesternohio.org

Date: September 4, 2008

**To:** Board of Directors

From: Jan von der Embse, Audit Committee Chair

**Subject:** Audit Committee Recommendation

The Audit Committee is charged with recommending to the Board of Directors the engagement of an independent public accounting firm to perform the audit for the ensuing year and to establish the audit fee. For the 2008 audit, to be completed in early 2009, the Audit Committee makes the following motion:

That the Board of Directors engages the services of BKD, LLP to complete the 2008 audit for Girl Scouts of Western Ohio at a cost of no more than \$40,000.

This firm has experience with the Girl Scouts – Great Rivers Council audit and is able to meet our needs for the coming year. After considering the timeframe and challenges of our new council, the Audit Committee believes that this is a prudent decision for 2008.

The Audit Committee is currently working on the development of a Request for Proposal to be sent out in January 2009 to interested audit firms. This RFP will request proposals for the 2009 audit, to be completed in 2010. Audit firms that had worked with the legacy councils, as well as other audit firms, will be invited to submit a proposal for consideration by the Audit Committee. It is projected that the Audit Committee will bring a recommendation to the board next spring for engagement of the audit firm for 2009.